



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING



COL. PETER C. MUNOZ
DIRECTOR

DATE: October 3, 2006

TO: Local and District Emergency Management Coordinators

SUBJECT: Incorporation of the National Incident Management System (NIMS) in Emergency Operations Plans and Emergency Action Guidelines

As mandated by the NIMS Integration Center for FY 06' compliancy requirements, all response plans and guidelines must be updated to incorporate NIMS language. To assist you in meeting this FY 06' planning requirement, a supplement has been developed for attachment to your Emergency Operations Plan or Emergency Action Guidelines that incorporates NIMS language and captures the critical points of NIMS. ***If you have already updated your plans or guidelines to incorporate NIMS sufficiently, you do not need this supplement.***

This supplement is not intended to initiate a full revision of the plan or guidelines. Rather, the intent is for the supplement to be attached to the plan or guidelines and indicate where the changes are to be read within them. The supplement's section numbers help organize the supplement titles and descriptions and are not associated with any sections in emergency plans or guidelines.

There are several changes that are needed to correctly identify the name of the jurisdiction and whether "emergency operation plan" or "emergency action guidelines" is to be stated. These portions of the supplement are highlighted in red in the electronic version. The provided content, however, must remain intact to meet NIMS compliancy.

If your jurisdiction has established amendment procedures regarding plans or guidelines, please follow those procedures to adopt this supplement. Also, please check the appropriate box on the attached sheet and return to your EMHSD District Coordinator by October 20, 2006.

We apologize for the lateness of this correspondence and the accompanying supplement. If you have any questions, please feel free to contact your EMHSD District Coordinator.

Sincerely,

EDDIE L. WASHINGTON, JR., CAPTAIN
Deputy State Director of Emergency Management
and Homeland Security

EW:JR:dw
(007)
Attachments